

DocStore provides businesses with a fully integrated solution that delivers a central store of industry standard documents, which is secure and integrated with your system.

It provides efficient electronic handling of all the business-critical documents that your business manages. This allows for saving of costs, time, and space and reduces the risks associated with paper-based document flows.

Making the best use of the information held by the system will help your business view document storage as one of the key components in delivering success and service excellence.

Key Features

The DocStore module has features for:

- ✓ Secure controlled access.
- ✓ Automatic document capture from Cultura solutions.
- ✓ Dynamic document indexing.
- ✓ Document search & retrieval.
- ✓ Multiple versions for copies.
- ✓ Annotation and tag data for documents in store.
- ✓ Barcode printing for multi-feed scanning.
- ✓ Direct scanning into business system using quick scan.
- ✓ Capture of external / third party documentation (i.e. paper copies or electronic documents generated by other systems).



Benefits

- Fast, one-click document retrieval in paper or online for your customers is key to success for many businesses.
- Integrated solution allows for the immediate retrieval of documents from the store saving cost, time, and effort in locating or needing to photocopy documents from any hardcopy storage.
- Documents generated by your Primetics systems are automatically stored at time of generation avoiding the need to scan or import the documents you generate. Space for paper is no longer required.
- External documents received can be scanned, stored, and linked to form a comprehensive wealth of information immediately to hand for the users.
- Searchable tag data and document versions provide a quick look up on key information and history.
- Centralised storage of all your documents in a safe and secure environment provides for disaster recovery and maximizes your investment in existing infrastructures.
- Integration with Cultura Inteletrade provides for online capability allowing customers to view and download documents avoiding additional costs through calls to employees and support staff requesting information.

Ask Us About

OCR / ICR

Document Authorisation

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a CULTURA company